



## Children's Ministry Director

<b>Department</b>	Children's Ministry	<b>Church</b>	Sacramento Hmong Alliance Church
<b>District</b>	Hmong District	<b>Location</b>	Elk Grove, CA
<b>Salary</b>	\$ 40,000+ Benefits		

Sacramento Hmong Alliance Church of the Christian and Missionary Alliance (SHAC), Elk Grove, CA is seeking a dedicated full-time Children's Ministry Director to oversee the discipleship ministries from preschool through elementary school aged children. The director will implement the vision of SHAC and have a direct oversight to the volunteers which is to create environments where children learn to love Jesus and fulfill the Great Commission. Please note that this is a full-time salaried position and requires the applicant to work on-site/in-person.

### **Position Purpose**

Under the supervision of the lead pastor, the Children's Ministry Director is to support and oversee the spiritual growth and discipleship for all children from preschool through the 6th grade. The Director also works with parents and a volunteer team to shepherd our children and provide care and leadership to the church members as a whole.

### **Main Responsibilities:**

Champion the mission and vision of SHAC under the supervision of the lead pastor for SHAC's Children Ministry:

- Oversee children's ministry staff and volunteers
- Coordinate Sunday Chapel Service and Wednesday evening classes
- Coordinate and oversee for Children Ministry
- Coordinate and collaborate with other ministry teams

### **Essential Duties and Responsibilities:**

- Lead bi-weekly team meetings
- Recruit, disciple, train, and mentor volunteers
- Make sure that policies and procedures are current and followed
- Coordinate outreach events (i.e. Fall Festival, VBS, Mission Conference, etc.)
- Oversee safety & security of ministry in addition to overseeing Background Checks and Sex Offender updates and communication
- Oversee all programming on Sundays, Wednesdays, & special events
- Oversee children's ministry volunteers & ministry advocates
- Coordinate with adult ministries for parenting education
- Update church database and attendance for children's classes
- Lead the vision for curriculum, web content, etc. for the ministry
- Research & implement curriculum across the ministry
- Planning, choosing curriculum, creating a calendar, recruiting, training, providing support and oversight
- All other duties as assigned by the lead pastor or governing board



**Requirements:**

- Biblically Grounded: Engage in the process of learning, understanding, and applying the truth and information through the lens of a biblical worldview in order to gain a greater leadership effectiveness
- Preferred a licensed/ willing to pursue license worker in the C&MA, but is not required.
- Passion for Children's Ministry: A deep passion for ministering to children and helping them develop a strong foundation of faith.
- Leadership Skills: Demonstrate ability to lead and manage a team of volunteers effectively
- Communication Skills: Excellent verbal and written communication skills, with the ability to connect with children, parents, and volunteers and speak in large groups when necessary. Able to speak Hmong will be beneficial but not a requirement
- Creativity: Creative and innovative approach to program development, making the Gospel message engaging and relevant to children.
- Proficient in various computer applications.
- Self learner and self-driven.
- Able to work under the supervision of the lead pastor
- Team player: ability to work collaboratively with other church leaders, ministry team and church families

**Education Level:**

- Bachelor's degree in Divinity, Christian Education, or related field preferred.
- Prefer an Alliance Accreditation but not necessary

**Required Experience:**

- Theological Alignment: Strong commitment to the Christian & Missionary Alliance denomination's statement of faith and values.
- Volunteer or paid experience in Children Ministry Education (Sunday School) at least one or more years
- Successful completion of a background check and compliance with child safety policies.
- An active member of a Christian & Missionary Alliance Church

**Compensation and Benefits:**

- Health & Dental Insurance
- 403B with the Christian & Missionary Alliance
- Life Insurance
- PTO
- Paid Holiday (Determined by Church Policy/Bylaw)
- Relocation assistance is provided if needed

To be considered for this position, please complete the application to include your testimony, cover letter, resume, three professional references and Photo ID.

Please submit your application and documentations to [onboard@shachurch.org](mailto:onboard@shachurch.org) or via the Application Form : [CLICK HERE FOR APPLICATION](#)