



# Denver Hmong Alliance Church

## Student Pastor

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**EMPLOYMENT STATUS:** Full-time, ministerial employee

**COMPENSATION PACKAGE:**

\$48,619.00 (salary, housing, health insurance) plus retirement matching and half self employment tax

**EDUCATION REQUIREMENT:**

Bachelor of Science/Arts in Family, Youth, or Pastoral Ministry or higher.

**PURPOSE:**

The Student Pastor is responsible for the development and implementation of the vision, strategy and tactical elements for all programs, activities and educational aspects related to student ministry at Denver Hmong Alliance Church. Specifically, the Student Pastor is responsible for Sunday school (Nursery-6th grade), Vacation Bible School, and youth ministry program.

**COMPETENCIES & EXPECTATIONS:**

1. A passion for student ministry and seeing both parents and students grow in the faith.
2. A growing relationship with Jesus Christ evidenced by action, attitude, and behavior.
3. Ability to fully embrace the vision, values, and statement of faith of Denver Hmong Alliance Church.
4. Demonstrated gift of administration particularly in the area of organizing volunteers and church-wide student's ministry events.
5. Reliable, trustworthy, self-starter, and excellent at following through on details.
6. Possess the ability to embrace innovation and creativity while adapting to growth and change.
7. Possess the ability to use appropriate judgment, discretion, sensitivity, and confidentiality.
8. Proven leadership skills utilizing a cooperative, collaborative team leadership style.
9. Possessing strong interpersonal skills with the ability to maintain healthy and motivating relationship with senior pastor, staff, volunteers, and parents.
10. Possess the ability to understand and to keep current on issues related to safety and security resulting in the implementation of associated activities and safeguards.
11. Proven ability to achieve results.

## JOB FUNCTIONS:

1. Recruit, organize, and delegate volunteers.
2. Provide leadership to Student's Ministry team.
3. Helps to develop and implement the vision for student's ministry in collaboration with the Leadership Team and Senior Pastor.
4. Provides strategic leadership and planning initiatives for SM team.
5. Sets direction and trains SM volunteers.
6. Offers pastoral care and encouragement to volunteers, parents, children, and youth.
7. Develops processes necessary for effective SM operations (e.g.: check-in).
8. Responsible for SM budget and financial oversight.
9. Oversee the selection and implementation of curriculum.
10. Develop communication plans to keep volunteers and parents informed.
11. Responsible for all volunteer of SM (including training).
12. Manage communications between ministries that interact with SM.
13. Develop and implement all safety and security processes for SM in cooperation with the church's safety and security team.
14. Oversee and implement all programming for SM primarily for Sunday school (Nursery-6<sup>th</sup>) and Youth
15. Appoint Nursery Coordinator
16. Coordinate family events and camps for SM parents and families.
17. To abide by the Children's Ministry Policy Handbook of Denver Hmong Alliance Church.
18. Seek to integrate student ministry into all phases of church life to create a culture that is intentionally intergenerational strives to unite with and complement other church ministries.
19. Maintain contact with students and parents, keeping them informed of ongoing activities. Keep parents updated on ministry strategies and plans in a way that encourages partnership and involvement.
20. Responsible to make annual report to the congregational annual meeting.
21. Submit an annual budget to the Governance Authority by November of every year.

This description is intended to describe the general content and requirements for the performance of this position. It is not to be construed as an exhaustive statement of duties, responsibilities, or requirements.

## RELATIONSHIPS:

- Reports to Senior Pastor and Governance Authority
- Supervises and directs Student Ministry volunteers
- Works closely with all areas of ministries within Denver Hmong Alliance Church